

IPACS Benchmark Guidelines

Updated 7 November 2021

IPACS Benchmark A4 – The organisation makes public a list of all its member organisations, with appropriate information for each

Definitions

- Member organisations – the organisations that are members of the larger body. For example, in the case of National Federations, the members may be sports clubs (some organisations may also have a category of membership for individuals – see commentary below)
- Appropriate information – basic information about each member organisation would comprise name, location, mission/scope, contact details and website (where one exists)

Introduction to this Benchmark and its significance

- It seems reasonable for a not-for-profit membership body to list the organisations which comprise its members
- Publishing a list of members provides an indication of the scale and scope of the organisation

Commentary on the action to be taken

- The list of member organisations can be published on a specific page/section of the website
- The information should be kept up to date, as far as possible
- Where a membership body is composed of a large number of individuals rather than organisations (as may be the case for some National Federations, for example), the list of members will generally not be published

Investment requirement – limited – publication of existing information; keeping information up to date will require some time resource from the workforce

Guidance according to stage of organisation

Early stage

- Publication of the list of member organisations with hyperlinks, where they are available

Developing

- Full publication of member organisations with up-to-date information including scope of activity, contact details and available statistics, such as number of affiliated individuals

Advanced

- Full publication, including additional details on member organisations, such as news, events or results relating to the member organisation

Good practice examples

International Federations (from June 2020)

- FEI: [Detailed information is published for each national federation](#), including numbers of events, officials, horses and athletes
- World Rugby: [Information on Member Unions](#) includes contact details, news and fixtures/results
- IHF: [List of member federations](#) with additional detail including federation news and past participation at events
- International Floorball Federation: [Members are split into ordinary and provisional members](#). Extra detail published includes participation numbers, latest event participation and latest events held.

Overall standard among International Federations:

- All 31 members of ASOIF published at least basic information on their members
- This topic was one of 20 covered in the 2018-19 GAISF assessment for non-Olympic sports (compared to 50 topics for Olympic sports) as it was judged to be important and feasible for small organisations to achieve

Continental Bodies

- UEFA: [Full publication of member associations](#)

National Olympic Committees

- Jamaica Olympic Association (JOA): [List of member associations](#)
- Bahamas Olympic Committee: [List of member federations](#) including contact details
- French National Olympic and Sport Committee (CNOSF): Directory of [member federations and associate members](#) containing relevant links and contact details

National Federation

- Uruguay Equestrian Federation (FUDEURU): [List of member clubs](#) with contact details

Selected references

- [ASOIF GTF Questionnaire 2019-20](#), Indicator 2.4
- Parliamentary Assembly of the Council of Europe, [Addendum to the report “Working towards a framework for modern sports governance”](#), Criterion 1.3: Make public the list of the members and officials of the Organisation
- Geeraert, A. (2018). [Sports Governance Observer 2018](#). An assessment of good governance in five international sports federations, Principle 5: The organisation publishes information about its members (national federations) on its website

ASOIF indicator 2.4 – scoring definitions used in the 2019-20 assessment

- 0 – No
- 1 – Some member information published on IF website
- 2 – Full publication of latest member information on IF website
- 3 – Full publication, easy to find on IF website, basic data on members
- 4 – Full publication, easy to find on IF website, with extra data or explanation about members